

TOWN OF HEBRON
SELECT BOARD MEETING

MARCH 16, 2023

PRESENT: Rich James, Paul Hazelton, Pat Moriarty, and Karen Sanborn, Town Administrator

OTHERS PRESENT: Roger Lafontaine (Hebron Historical Society), Travis Austin (Police Chief), Bill Luti (Article 5 Committee Member), Mike Riess (Community/Library Building Committee member), Mavis Brittelli (Hebron Common Landscape and Playground Committee member)

7:00 P.M. **COMMENCED MEETING:** Chair James commenced the meeting at 7:00 p.m.

7:00 P.M. **HEBRON HISTORICAL SOCIETY – USE OF EMPTY CAGE STORAGE AREA:** Roger Lafontaine approached the Select Board to request that the Hebron Historical Society utilize the empty storage cage that was occupied by the Gazebo Program Committee. Vice-Chair Hazelton informed Mr. Lafontaine that it would be for a short amount of time if the Community Center/Library Building passes at May Town Meeting. Mr. Lafontaine stated that it would be for about a year. Ms. Sanborn noted that the Historical Society signs a Hold Harmless Agreement with the Select Board for any items stored on town property. Vice-Chair Hazelton moved to authorize the use of the empty cage by the Hebron Historical Society, seconded by Selectman Moriarty. The vote was unanimous.

Mr. Lafontaine inquired about the Historical Society hanging pictures or putting items in the Town Office Building. Selectman Moriarty informed Mr. Lafontaine that any items stored in the Town Office Building would have to be appraised in order for the town's insurance to cover the items.

7: 04 PM **COMMUNITY CENTER/LIBRARY BUILDING COMMITTEE PROPOSAL FOR THE NEW BUILDING:** Mike Riess approached the Select Board to present the committee's recommendations for the new Community Center/Library Building. Mr. Riess read to the Board the recommendations from the committee on moving forward on the Community Center/Library Building. Mr. Riess informed the Select Board that it was all right to sign the Union Bank Agreement for the loan before the vote at the May Town Meeting. Selectman Moriarty inquired about the time frame for the project. Mr. Riess replied the estimated time frame would be thirty-three weeks. Chair James thanked Mr. Riess and the committee for the work they had done on the project and the package prepared for them this evening. Mr. Riess informed the Select Board that the committee voted to hire Joe Hogan as the Clerk of the Works for this project and Mr. Hogan agreed to this.

7: 23 PM **HEBRON COMMON LANDSCAPE AND PLAYGROUND COMMITTEE PROPOSAL 2023:** Mavis Brittelli approached the Select Board to present the committee's proposal for work to be done in 2023 to the Hebron Common. Mrs. Brittelli reviewed with the Board the proposal for the trees on the Hebron common to be replaced, fertilized, and removed. The goal is to remove three diseased trees, add nine shade trees, and some new ornamental trees on the Hebron Common. The committee is also proposing lawn fertilization, disease control, and reseeded of the common. The committee had the proposal broken out in two separate sections, one to be covered by the Common Landscaping Care Capital Reserve Fund and the other to be addressed through

the municipal budget. Vice-Chair Hazleton would like to see historically correct trees planted on the Hebron common as it is in the historic district. Mrs. Brittelli stated she would do the research. Selectman Moriarty commented on planting bushes in front of the Town Office Building as they may be damaged from the snow coming off the roof. Ms. Sanborn informed the Board and Mrs. Brittelli of the amount available in the Common Tree and Landscape Capital Reserve Fund. The Board asked Ms. Sanborn when the public hearing could be scheduled to expeand the funds. Ms. Sanborn would review the requirements for notifying the public. Selectman Moriarty moved to fund \$5,000 additional to the Town Common account in the budget this year for fertilizing the Hebron common, seconded by Vice-Chair Hazleton. The vote was unanimous.

7: 35 P. M. ACTION ITEMS:

- The Select Board signed the **accounting manifests**.
- Vice-Chair Hazleton **authorized Chair James to sign the request** to the Administrative Assistant to process a check to Hubb66, Inc. for the Fiber Optics Project, seconded by Selectman Moriarty. The vote was unanimous.

7: 36P. M. UPDATE ON HB 349: Bill Luti approached the Select Board to give an update on House Bill 349. Mr. Luti reported to the Select Board that House Bill 349 passed the committee and the next step would be getting it signed into law-passed by the House.

Mr. Luti suggested that the Select Board meet on a more regular basis with the **Hebron Representative of the Newfound Area School District (NASD) School Board** to be kept up to date with the proposed new school. Tom Edwards, Hebron Representative, sits on the NASD Building Committee and should be keeping the Select Board apprised of any proposals or recommendations for the project. Mr. Luti noted that the NASD School Board is making decisions on moving the students around before any building has been proposed to the voters. Mr. Luti commented that towns have pride with regards to elementary schools located in their town and would like to be able to have some say on keeping them in their town. Mr. Luti requested that the upcoming meeting on March 23, 2023 should be added to the Hebron website in order to inform the public to give them an opportunity to attend. Mr. Luti felt it would be beneficial to know the Board discussions on the proposed new school.

8: 05 P. M. DISCUSSION:

- The Select Board reviewed the **2023 Budget and Warrant Articles**. A discussion was held on the Cooper Road discontinuance Warrant Article and whether or not the road had already reverted back to a Class VI Road. The Board discussed the beaver deceiver and who installed the device near the culvert on Cooper Road. The Board asked Ms. Sanborn to discuss this warrant article further with Attorney Grundy. Selectman Moriarty informed the Board that the culvert project proposed by Ivan Quinchia would be covered through a grant.
- The Select Board reviewed the **proposed salary increases for the Fire Department** employees. Chair James expressed concerns about getting this information without the total budget proposal from the Fire Department. Selectman Moriarty moved to decrease the Fire Department Budget Fire Chief's salary to \$35,000 and to increase the salary for the employees to \$90,000, seconded by Vice-Chair Hazelton. The vote was unanimous. The Select Board asked Ms. Sanborn to invite Mr. Moulton to the next Select Board Meeting to

explain the Fire Department Budget. Vice-Chair Hazleton moved to change the clothing and uniform account line in the Fire Department Budget to \$4,500, seconded by Selectman Moriarty. The vote was unanimous.

- Ms. Sanborn informed the Select Board of the **proposal for printing the 2022 Annual Report** was quoted at \$1,882. This quote was for 400 books. Chair James asked Ms. Sanborn to investigate utilizing Pirate Ship for mailing the annual reports this year. The Select Board discussed the dedication of the Annual Report.
- The Select Board reviewed the **letter to the State of New Hampshire Liquor Commission** regarding the request from the Hebron Village Store to apply for a Restaurant Bev/Wine license. Selectman Moriarty asked Ms. Sanborn to correct the letter as it stated the “sale of beer and wine”.
- The Select Board reviewed the **Town Treasurer position advertisement**. Vice-Chair Hazleton noted corrections to the ad. The Board requested that Ms. Sanborn advertise the position in the local newspaper and on the New Hampshire Municipal Association website.

9:15 P.M.

CORRESPONDENCE:

- **Hearing Notice** from the State of New Hampshire Board of Tax and Land Appeals for July 19 2023.
- **Hebron Zoning Board of Adjustment** meeting and hearing for March 28, 2023.

9:16 P. M.

ANY OTHER BUSINESS:

- Vice-Chair Hazleton discussed with the Board concerns with the **recent buildup of ice and leaking on the Town Office Building porch**. Vice-Chair Hazleton felt that the town should not have to repair damage to a new building. The Board asked Ms. Sanborn to contact Bryant Lehr with Conneston Construction regarding the recent ice dam on the Town Office Building porch.
- Selectman Moriarty informed the Board that he spoke with Alan Barnard (local surveyor) regarding the subdivision on the Greenwell’s property and the possibility of **relocating the George Road intersection**. Selectman Moriarty discussed options for relocating George Road through this property. Mr. Barnard expressed to Selectman Moriarty that he did not feel the new owners would be interested in doing this. Vice-Chair Hazleton asked Ms. Sanborn for Mr. Greenwell’s contact information to discuss this matter further.
- Chair James updated the Board on the progress of the **Fiber Optics Project** and the updates received from Hub66, Inc. Chair James reported that Hub66 is ready to run the fiber optics line but is waiting for many of the telephone poles to be replaced.
- Selectman Moriarty requested information from Audrey Johnson, Treasurer regarding **Comstar income and the amount of uncollectible ambulance fees** within the past year.

9: 29 P. M.

APPROVAL OF MINUTES: The Select Board reviewed the Select Board Meeting minutes of March 2, 2023 and made the following corrections: page 1, third bullet under *Action Items* – insert “report” before “from”, insert a comma after “Treasurer”, and page 2, second bullet under *Any Other Business* insert a period after “Planning Board Meeting” and start a new sentence with “Camp Mowglis”. Vice-Chair Hazleton moved to approve

the Select Board Meeting minutes of March 2, 2023 as amended, seconded Selectman Moriarty. The vote was unanimous.

9:31 P. M. **MEETING ADJOURNED:** Chair James moved to adjourn the meeting at 9:31 P.M., seconded by Selectman Moriarty. The vote was unanimous.

Respectfully Submitted,

Karen Sanborn
Town administrator