

TOWN OF HEBRON
SELECT BOARD MEETING MINUTES
JANUARY 5, 2023

PRESENT: Rich James, Paul Hazelton, Pat Moriarty, and Karen Sanborn, Town Administrator

OTHERS PRESENT: Travis Austin (Police Chief), Bill Luti

2:30 p.m. **COMMENCED MEETING:** Chair James commenced the meeting at 2:30 p.m.

2:30 p.m. **ACTION ITEMS:**

- Chair James informed the Board that the changes to the **Memorandum of Understanding Agreement with the Coalition Communities 2.0** were legal updates to the agreement and an increase to the cost sharing contribution. Vice-Chair James moved to authorize Chair James to sign the MOU Agreement, seconded by Selectman Moriarty. The vote was unanimous.
- The Board signed the **Yield Tax Warrant and the Certification of Yield Taxes Assessed** for the New Hampshire Department of Revenue Administration.
- The Select Board signed two requests from Carol Bears, Tax Collector to **refund overpayments of property taxes**.
- Vice-Chair Hazelton moved to authorize Chair James to sign the **Animal Shelter Services Agreement** with the Upper Valley Humane Society, seconded by Selectman Moriarty. The vote was unanimous.

2:45 P.M. **DISCUSSION:**

- Chair James discussed with the Board pending items with Hub66 on the **Fiber Optics Project** as follows:
 - Lockbox on the side of the Town Office Building
 - Information table at the May Town Meeting
 - Installation of an additional circuit for their equipment in the basement of the Town Office Building.

Vice-Chair Hazelton moved to approve the pending items with Hub 66 to move forward with the project, seconded by Selectman Moriarty. The vote was unanimous.

Chair James reviewed the status of the Fiber Optics Project with regards to filing the necessary reports, requesting the reimbursable funds, and reviewed the map of phase one installation that is estimated to happen in the spring/early summer. Ms. Sanborn reported to the Board that the Town of Bristol had submitted a check to cover their share of the Fiber Optics Project.

- Ms. Sanborn relayed to the Board an inquiry from the **Community/Library Building Committee** regarding additional parking to be laid out on the section of the Hebron Common at the end of Hobart Hill Road. Vice-Chair Hazelton noted that the committee was looking to find possible parking areas to be utilized for large gatherings.

3:05 P.M. **CORRESPONDENCE:**

- Ms. Sanborn informed the Board that a “**one-time bridge payment to the town**” in the amount of \$38,027.25 was received from the State of New Hampshire Department of Transportation in accordance with Senate Bill 401. A public hearing is required to accept the funds.
- Vice-Chair Hazelton informed the Board that he spoke with Peter Zampine on December 23, 2022 regarding **flooding to the basement** of 3 Birch Lane (Tax Map 19A Lot BW.012). Mr. Zampine’s basement had not flooded in the past, but this is the first time since the Highway Department had done work on Beachwood Road. Mr. Zampine’s property abuts Beachwood Road. It was discovered that the drain was clogged that diverted water from Mr. Zampine’s house. Since the rain was coming down hard and in large amounts in a short time and had no place to go due to the plugged drain, the cellar ended up flooding.
- **Letter from Drummond Woodsum** outlining hourly legal fee rates effective January 1, 2023

3:17 P.M.

ANY OTHER BUSINESS:

- Chair James discussed with the Board **advertising for a Town Treasurer** as the two candidates that expressed interest felt the position required more of a commitment than they would be able to offer.
- The Select Board scheduled the **department head meeting** for Thursday, January 12, 2023 at 6:30 p.m.
- Selectman Moriarty updated the Board on the **Planning Board Meeting**. The Planning Board heard a couple of proposed subdivisions. Selectman Moriarty reported to the Board on a landowner installing a driveway without a permit. Ms. Sanborn informed the Board that Don Musial, Compliance Officer had been in contact with the landowner and contractor performing the work.
- Vice-Chair Hazelton discussed with the Board the **cost for the town building electricity this past month**. The Board discussed looking at another supplier for the electricity. The Board asked Ms. Sanborn to ask the Administrative Assistant to look into alternative suppliers of electricity.

3:35 P.M.

NEW PROPOSED LEGISLATION: Bill Luti approached the Select Board to discuss **legislation that has been proposed** regarding the Bridgewater-Hebron- Groton Special Purpose School Village District. Mr. Luti had a copy of the text, but a House Bill number had not been assigned at this time. It is anticipated that a number would be assigned soon and then the hearing would be scheduled for the bill. Mr. Luti noted a petitioned warrant article to change the funding for the Newfound Area School District had not been submitted at this time. Mr. Luti assured the Board that he would let them know of any changes in the above.

4:00 P.M.

APPROVAL OF MINUTES: The Select Board reviewed the Select Board Meeting minutes of December 1, 2022. Vice-Chair Hazelton moved to approve the Select Board Meeting minutes of December 1, 2022 as written, seconded by Chair James. Chair James and Vice-Chair Hazelton voted in favor of the motion; Selectman Moriarty abstained. The motion passed.

The Select Board reviewed the Select Board Meeting minutes of December 7, 2022 and made the following changes: page 1, third sentence, insert “municipal” after “leave the”, insert “at \$3.76” after “NH DRA”, insert “total” after “reduce the”, and page 1, fourth

sentence – replace “less” with “more”. Vice-Chair Hazelton moved to approve the Select Board Meeting minutes of December 7, 2022 as amended, seconded by Chair James. Chair James and Vice-Chair Hazelton voted in favor of the motion; Selectman Moriarty abstained. The motion passed.

The Select Board reviewed the Select Board Meeting minutes of December 15, 2022 and made the following correction: page 2, second bullet under Action Items, first sentence – change “notifying the” to “notifying them”. Vice-Chair Hazelton moved to approve the Select Board Meeting minutes of December 15, 2022 as amended, seconded by Selectman Moriarty. Selectman Moriarty and Vice-Chair Hazelton voted in favor of the motion; Chair James abstained. The motion passed.

The Select Board reviewed the Select Board Non-Public Session minutes of December 1, 2022 and made the following changes: page 1, second paragraph – change “brining” to “bringing” and page 1, second paragraph, third sentence – change “relied” to “replied”. Vice-Chair Hazelton moved to accept the Select Board Non-Public Session minutes of December 1, 2022 as amended, seconded by Chair James. Chair James and Vice-Chair Hazelton voted in favor of the motion; Selectman Moriarty abstained. The motion passed.

4:14 P.M. **MEETING ADJOURNED:** Chair James moved to adjourn the meeting at 4:14 p.m., seconded by Vice-Chair Hazelton. The vote was unanimous.

Respectfully submitted,

Karen Sanborn
Town Administrator