

Notice: These minutes are in D R A F T format, and shall remain as such as the legal record in compliance with RSA 91:A in their written archival form. They are likely to contain errors and may be in need of correction which can only be done in public in a properly-posted, subsequent meeting of the School Board. Accordingly, you are referred to the minutes of a subsequent (i.e. future -- but not necessarily the next sequential) meeting of the Board to identify what may have been changed as an approved and properly modified record in compliance with law.

NEWFOUND AREA SCHOOL DISTRICT

School Board Minutes

Monday, May 8, 2023

Non-Public: 6 p.m.

Public Session: Following Non-Public

Location: LMC - Newfound Regional High School

- I. Call to Order by School Board Chair Melissa Suckling at 6 p.m.
- II. Pledge of Allegiance
- III. Record Roll:

Kimberly Bliss, Alexandria	present
Dominic Halle, Bridgewater	arrived late
Joe Maloney, Bristol	present
Melissa Suckling, Danbury	present
Britta Matthews, Groton	present
Thomas Edwards, Hebron	present
Michael Delaney, New Hampton	excused absent
- IV. Melissa Suckling recommended the board enter Non-Public Session: 91-A:3(a): The dismissal, promotion, or compensation of any public employer or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. Kim Bliss seconded. Roll call vote: Alexandria-yes, Bristol-yes, Danbury-yes, Groton-yes, Hebron-yes
Board returned from nonpublic at 6:40 p.m.
Nonpublic minutes: board discussed personnel matters.
- V. NMMS Student Presentation
Alisha Lynn, TSA Advisor at NMMS accompanied several students to demonstrate what they have learned from being a member of Technology Student Association. TSA includes a STEM curriculum for middle and high school students. Alisha started the NMMS chapter 2 years ago and it has doubled in membership size. The TSA middle school members hope the program can continue at the high school level.
- VI. Accept New Hampton School Board Member's Resignation
School Board Representative Michael Delaney from New Hampton stepped down April 20, 2023 from the role on the board. Kim Bliss moved to accept the New Hampton School Board member's resignation. Tom Edwards seconded. Vote: 6-0-0-0 ***Motion Passed***
- VII. Appoint New Hampton School Board Representative
The board listened to three candidates for New Hampton School Board Representative after the previous member stepped down. Fran Wendelboe, Bridget Lyle and Nathan Saler

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answered questions from the board. Nathan Saler was given three votes, Bridget received two and Fran zero with Danbury abstaining. Board Clerk administered the Oath of Office to Nate Saler and he took a seat at the board table. Melissa explained the appointed position is until March 2024 at which time the position will be up for another two-year term.

VIII. Approval or Modification of Agenda

Add under New Business:

11. Teacher request

12. New Kindergarten teacher at B-HVS

Add Under Financial:

b. Kamco Locks-NRHS Door Repairs

c. procurement cards

Remove 6.b.

IX. Approval of Minutes

a. April 10, 2023

b. April 17, 2023

Tom Edwards moved to approve minutes. Dominic Halle seconded. Vote 6-0-1-0 (New Hampton abstained) ***Motion Passed***

X. Public Comment (Minimum 30 minutes)

Aubrey Freedman, Bridgewater suggested the possibility of outsourcing the open position for superintendent or not filling it.

XI. Correspondence-none

XII. Announcements and Recognition

a. Superintendent Report

Pierre Couture has been busy hiring new teachers. Administration has asked for a change to last day of school activities. The new plan is for teachers and staff to remain in their respective schools for lunch and travel to the high school at 2 p.m. for the traditional staff recognition ceremonies. Board should prioritize attending recognition ceremony at 2 p.m.

b. Student Representative Report

Mika Austin reviewed activities associated with the One Book One School initiative. Cinderella will be performed this Friday and Saturday 7 p.m. at the high school.

c. Teacher Representative Report

Ms. Sarah Ohl highlighted BES inspirational bracelets to encourage students during testing. Third grade is learning to write cursive.

XIII. Committee Reports

a. Budget Committee-Rick Alpers was the write in winner for Budget Committee

b. Facilities Committee-signage at fountains and water was discussed at last meeting

c. Policy Committee-policies on the agenda tonight

d. Wellness Committee-will update the current policy before it goes to policy committee

e. Building Committee-implementing what was already decided e.g. site assessment

f. Curriculum Committee-reviewed policy revisions

g. Hill School District Committee-meet tomorrow at 4 p.m. The Hill School Board requests a joint board meeting in May so Melissa will put it on the agenda for May 22.

XIV. New Business

1. Superintendent's Resignation

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Pierre Couture, Superintendent of Schools stepped down effective June 30, 2023. Board members praised Pierre's accomplishments and reluctantly accepted his resignation. Melissa moved to accept the superintendent's resignation. Kim Bliss seconded. Vote 7-0-0-0 ***Motion Passed***

2. Create an Interim Superintendent Committee
 Melissa recommended we create the committee with the following members: Colleen Abbey, Tara Muzzey, Nancy Coffin, Robin Reinhold, Mel Shokal, Tom Edwards and Melissa Suckling. Dominic Halle seconded. Vote 7-0-0-0 ***Motion Passed***
 Staff Nominations
 Melissa moved to approve staff nominations as presented. Kim Bliss seconded. Vote 7-0-0-0 ***Motion Passed*** (see attachment at the end of the minutes)
 Contract Renewal for Justine Kimball and Justin Tinker- Kim Bliss moved to approve the contract renewal. Melissa seconded. Vote 7-0-0-0 ***Motion Passed***
 Resignations
 Tom Edwards moved to accept resignations as presented. Dominic seconded. Vote 7-0-0-0 ***Motion Passed*** (see attachment at the end of the minutes)
3. Request for increase in Personal Days
 Melissa moved to approve the request for increase in Personal Days. Tom seconded. Vote 7-0-0-0 ***Motion Passed***
4. Policies for review/update
 - a. IHAM Health Education
 - b. IHAM-F Health and Sex Ed Opt-out
 - c. KLB Public Complaints about the curriculum or Instructional Materials
 - d. IGD Co-Curricular Programs
 - e. IGDJ Interscholastic Athletics
 - f. Confidentiality Agreement Form
 Kim moved and Joe Maloney seconded to approve policies for review/update: IHAM, IHAM-F, KLB, IGD, IDGJ, and Confidentiality Agreement Form. Vote 7-0-0-0 ***Motion Passed*** (these policies should have read Policies for First Reading)
5. Policies to Rescind
 - a. IFE Curriculum Guides and Course Outlines
 - b. GCI Instructional Staff Assignments, Transfers and Workload
 Britta moved and Melissa seconded to approve policies to rescind IFE, GCI. Vote 7-0-0-0 ***Motion Passed***
6. District Handbooks – Updated Information
 - a. NRHS Faculty Handbook Changes
 - b. NMMS Faculty Handbook Changes
 - c. NHCS Faculty and Staff Handbook Changes
 - d. DES Staff Handbook Changes
 - e. BES Staff Handbook Changes
 - f. Elementary Schools Student Handbook
 - g. Support Staff Handbook
 - h. Program Specialists Handbook
 - i. Athletic Handbook Changes
 Britta moved and Kim seconded to approve District Handbooks updated information. Vote 7-0-0-0 ***Motion Passed***
7. New Teacher Evaluation Plan
 Melissa moved and Britta seconded approval of the updated Teacher Observation and Evaluation Plan 2023-2024. Vote 7-0-0-0 ***Motion Passed***

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8. Abbey Group Contract Renewal
Tom Edwards moved to approve the Abbey Group Contract Renewal as a worthwhile implementation. Joe Maloney seconded. Vote 7-0-0-0 ***Motion Passed***
 9. Job Description
 - a. School Psychologist
Melissa moved to approve updated job description for the district wide position. Tom seconded. Vote 7-0-0-0 ***Motion Passed***
 10. Curriculum Committee Request
Request to add parent(s) to the committee. Tom moved to vote whether to accept the request itself. Dominic Halle seconded. Vote 0-7-0-0 Request Denied.
 11. Leave of Absence Request
Melissa moved to approve the request. Britta seconded. Vote 7-0-0-0 ***Motion Passed***
 12. Superintendent request to add a Kindergarten Teacher to B-HVS because there are many new students enrolled there now. Kim Bliss moved and Joe Maloney seconded to approve the request to add a new Kindergarten Teacher to B-HVS. Vote 7-0-0-0 ***Motion Passed***
- XV. Old Business
- a. HB 349
Pierre Couture sent the board an update. The amended bill is in the Senate Thursday and speeds up the process to March 2024. The three towns will vote at town meetings.
- XVI. Board Comments
Tom noted the up and down student enrollment figures.
- XVII. Financial
- a. General Assurances
Robin Reinhold, Business Administrator noted the board has to sign general assurances for fiscal year 2024. Federal grants need to be accepted which state Newfound will comply with all federal regulations and requirements for federal grants.
 - b. Robin gave out a list of items to bring high school into safety compliance. The Kamco Locks for NRHS door repairs cost \$197,466.05 and can be funded by ESSER funds with work done over the summer. Tom Edwards made a motion to approve the Kamco Locks NRHS repairs for \$197,466.05 funded by ESSER grant. Joe Maloney seconded. Vote 7-0-0-0 Motion Passed
 - c. Procurement cards
Robin presented bank options and the board discussed them.
- XVIII. Adjournment
Tom moved to adjourn at 8:25 p.m. Dominic seconded. Vote 7-0-0-0 adjourned.

Respectfully submitted by Ruth Whittier, School Board Clerk

District staff: Pierre Couture, Superintendent of Schools; Robin Reinhold, Business Administrator; Nancy Coffin, Student Services Administrator; Sarah Ohl, Teacher Representative; Mika Austin, Student Representative; Susan Read, Videographer; Alisha Lynn and students, TSA Advisor NMMS; Chris Ulrich, Principal NMMS
Public: Aubrey Freedman, Bridgewater; Alisha Langill, Bristol; Heather Gosson, Bristol; Bridget Lyle, New Hampton; Fran Wendelboe, New Hampton; Nate Saler, New Hampton

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Newfound Area School District

05.08.2023

Professional Staff Hiring

Name	School	Position	Effective Date	
Rachel Spain	NRHS	SPED	8/29/2023	BA Replacing Marisa Zuppa
Clair Mciver	Elementary	Music Teacher	8/29/2023	BA Replacing Melissa Kutkowski
Penny McKenna	BES	Elementary Teacher	8/29/2023	BA 13 Replacing Retiree
Robbyn Labelle	BES	Elementary Teacher	8/29/2023	BA 13 Replacing Retiree

Contract Renewal

Name	School	Position	Effective Date
Justine Kimball	BES	SPED	7/1/2023
Justin Tinker	NRHS	Math	7/1/2023

Professional Staff Resignation

Name	School	Position	Effective Date
Olivia Marple	NMMS	World Language	6/30/2023
Stephanie Aurenz	NRHS	Music Teacher	6/30/2023
Rebecca MacPherson	BHVS	Grade 5	6/30/2023
Emily Gatehouse	NRHS	World Language	6/30/2023

Professional Staff Requests

Name	School	Position	Request
Lindsey Benton	NMMS	Science Teacher	Leave of Absence

Superintendent Staff Request

Position	School	Grade	Reason
Teacher	BHVS	Kindergarten	Due to increased enrollment